



**MEDIA PRODUCTION
INSURANCE
PROPERTY CLAIM FORM**

7. Have the police been notified? Yes No

If Yes, give the station and date of notification

8. Has any other person an interest in the property concerned? Yes No

If Yes, give full details including copies of any relevant hire or rental agreements

(Continue on a separate sheet if necessary)

9. Is there any other insurance covering the property concerned? Yes No

If Yes, give details

(Continue on a separate sheet if necessary)

10. Are you registered for VAT? Yes No

If Yes, give status

DECLARATION

I hereby declare that the details given on this form are true and complete to the best of my knowledge.

Signature on behalf of insured

Date

Please supply estimates/invoices where appropriate.

Description of item(s) lost or damaged	Name of the owner if not the policy/certificate holder	Date when item(s) was acquired or received	Cost price	Amount claimed